Digital Learning Advisory Committee (DLAC)
General Committee Meeting Minutes
MS Teams Virtual Meeting

September 27, 2022

I.   Call to Order and Attendance
      Names are documented in the chat and list sent to Amy Jones.
      Meeting called to order 12:31pm by Greg Wiles Chair.

II.   Acceptance of Agenda. Accepted

III. Approval of Minutes from the August 30, 2022 meeting.
      Accepted

IV.   Reports
      Curriculum, Instruction, and Assessment Office- Anissa reported on dashboard for course reviews. KSU course modality board dashboard. Link will be shared. DLI was behind in the reviews as revisions were needed and then working with faculty. Faculty in some cases were slow to respond. Then this is delaying further the reviews. ID are providing recommended changes and asking faculty to acknowledge change needed prior to teaching course, so that next courses are able to be started. This is a new change to help speed up the process and those courses in the que. Faculty follow up might be needed to ensure changes are made that are recommended. DLI will focus on the review, and then corrections will be needed be made. ID growing and hiring, but this recommendation process should help speed up process. Email acknowledgement noting changes are needed is sufficient for ID person to then move onto other courses. Changes are needed to be made prior to the course being taught. If a college wants to be ccd on the recommended changes, then inform Anissa. Equidox is waiting on PO process.
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individual courses that have curriculum for example directed study that is different-lack of consistency- will not be reviewed in those situations. Exception courses must have accessible content even though individualized. Faculty are responsible for making sure content accessible (per Anissa. Cristen will inform Justin). Lisa motioned. Jule Moore seconded. Approved by all.

RCHSS policy changes- Stephan Bartlett presented changes RCHSS would like to have addendum to course review policy related to courses like Coles for directed studies, thesis, internships are not required to be reviewed. Faculty will still be responsible for making sure courses are accessible. Julie motioned. Peter seconds. Approved by all.

Program Modality Change v2.0- Anissa Vega