

ASCE Certificate Pathway

	Sem. Hours	Spring 1	Sem. Hours
AIAE 0101 Introduction to ASCE I	3	AIAE 0102 Introduction to ASCE II	3
AIAE 0103 Professional Communications I	3	AIAE 0104 Professional Communications II	3
AIAE 0105 Career Preparation and Internship I			

	0	Continuing Education Certificate	0
Fall 2	Sem. Hours	Spring 2	

AIAE 0205 Career Preparation and Internship III	3	AIAE 0206 Career Preparation and Internship IV	3
Audit course	3	Audit course	3
Continuing Education Certificate	0	Continuing Education Certificate	0

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ASCE 2.3 – Participate in internships and career-based training (based on student

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ASCE 4.3 – Provide access to academic advising and campus resources.

ASCE 4.4 – Provide Peer Mentor’s to assist students with academic, social, and career supports.

ASCE 4.5 – Evaluate student progress and maintain data collection to monitor student achievement.

ASCE 4.6 – Maintain confidentiality of student information through FERPA.

ASCE 4.7 – Address accommodation and technology needs of students.

ASCE 4.8 – Reflect institutional and instructional practices that support a Universal Design for Learning framework

ASCE 4.9 – Certificate is offered by the University System of Georgia (USG) upon completion of all program requirements. Students must make a C or better in all required courses to be eligible for the program certificate.

Semester = 16 weeks	Semester One Year 1	Semester Two	Semester Three Year 2	Semester Four
Inclusive Academics	3 hours/week	3 hours/week	3 hours/week	3 hours/week

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This course builds on the skills learned in Managing Personal Resources I with an emphasis on introducing students to skills used resource management. Student will identify the principles and techniques required for effective management of personal and family finances and identify the roles that responsible consumerism plays in independent and family living. Grading Scheme: A-F

AIAE 0203 Intermediate Professional Communications I

This course is designed to build on skills learned in year 1 of the ASCE program. The course concentrates on building speaking and delivery skills, as well as critical thinking and analytical skills that focus on presentation organization. Students will begin to make choices about the most effective and efficient way to communicate and deliver messages. Grading Scheme: A-F

AIAE 0204 Intermediate Professional Communications II

This course builds on skills learned Intermediate Professional Communications I with an emphasis on providing a conceptual framework and specific tools for communicating in complex environments. Students will demonstrate how to offer feedback, accept feedback, and use feedback to improve communication skills. Grading Scheme: A-F

AIAE 0205 Career Preparation and Internship III

This course is designed to prepare students in the ASCE program for the transition to the workforce. Students will investigate how their skills, interests, values, and personality influence career decisions. Students will begin to organize and prepare professional documents that includes resumes, cover letters, letters of recommendation, and other essential items needed for a customized employment portfolio. Internship hours are required. Grading Scheme: Pass/Fail

AIAE 0206 Career Preparation and Internship IV

This course builds on skills discussed in Career Preparation and Internship III. Students will investigate the job search process and recognize the qualities, skills, and abilities that employers are seeking in job candidates. Students will complete professional documents that include a resume, cover letters, letters of recommendation, and other essential items needed for a customized employment portfolio. Internship hours are required. Grading Scheme: Pass/Fail